

PARKING PASS ORDER FORM



Ontario College Information Fair
 October 25th, 2011
 Direct Energy Centre - Hall C

An Exhibition and Convention Centre

FAX ORDER FORM TO 416-263-3069

Exhibiting Firm Name: _____

On-Site Contact: _____ Booth Number(s): _____

Street Address: _____ Postal/Zip: _____

City: _____ Prov/State: _____ Phone Number: _____

Email: _____ Fax: _____

HOW TO ORDER: Please fax your completed order to (416) 263-3069, on/before **MONDAY OCTOBER 10TH, 2011** and your passes will be **ready for pickup during move-in** at the Exhibitor Services office. All orders must be paid in full prior to parking passes being issued. Reduced Rate exhibitor parking is not offered at parking kiosks.

PARKING SERVICES	UNIT PRICE	13% HST	PRICE	QTY	TOTAL AMOUNT
Surface/Outdoor Lots only - ONE Day Exhibitor Parking Pass	\$ 7.08	\$ 0.92	\$ 8.00		
DEC Indoor/Underground - ONE Day Exhibitor Parking	\$ 11.50	\$ 1.50	\$ 13.00		
NOTE: No refunds after show commencement date. Parking pass order forms will not be processed until a valid form of payment is received in full.				GRAND TOTAL	

PAYMENT: Order must be accompanied by full payment in Canadian Funds. Incomplete order forms will not be processed and will be subject to Standard Rate Pricing. Orders received after the due date above are subject to standard rate pricing and will be charged accordingly. Certified Cheques are payable to **DIRECT ENERGY CENTRE.**

Certified cheque
 Visa
 Mastercard
 Amex
 Cash

I authorize charging any unpaid balance to my credit card

_____ Cardholder's Signature _____ Print Name of Card Holder

DIRECT ENERGY CENTRE OFFICE USE ONLY: 2011 HST#R119396976 Exhibitor Services Dept., Direct Energy Centre
 Exhibition Place, 100 Princes' Blvd. Toronto, ON M6K 3C3
11- 12349 **Tel: (416)263-3064** **Fax: (416)263-3069**
 ORDER # _____ Email: ExhibitorServices@Directenergycentre.com

TERMS & CONDITIONS

1. PAYMENT in Canadian Funds or credit card must accompany all orders PRIOR to delivery of services in accordance with the applicable rate schedule. No service(s) will be provided without payment in full. NO EXCEPTIONS.
2. Exhibitor parking is available at no additional charge at designated lots only (and subject to availability) during move-in.
3. Exhibition Place is not responsible for theft, loss or damage to vehicle or contents while parked on any Exhibition Place property. Charges are for use of parking space only. Vehicles are parked at owner's risk.
4. Only authorized parking is permitted on Exhibition Place property. Unauthorized vehicles are subject to tag and tow bylaws.
5. Exhibitor Parking Pass must be displayed "Face Up" on the dashboard of vehicle as proof of payment whenever the vehicle is parked in Exhibition Place parking lots.
6. All Exhibitor Parking Passes are non-transferable and solely personal to the individual that the Pass was issued to.
7. Exhibition Place reserves the right to revoke any Exhibitor Parking Pass at its discretion.
8. All Exhibitors must park in the designated lot indicated on the pass.
9. Exhibition Place reserves the right to alter the designated lots.
10. Exhibitors will be held responsible for any/all damages to parking control equipment and/or parking infrastructures caused by themselves or their vehicle.
11. Bus/Truck/Trailer or Camper RV parking is not permitted with Exhibitor Parking Pass.
12. No overnight parking is permitted without prior written authorization.
13. Rates quoted include all applicable taxes (HST).
14. Cancellation of prepaid orders will result in a \$10.00 administration fee. Prepaid orders NOT picked up during move-in or first day of event will be refunded less \$25 administration fee.
15. Orders can be picked up at the Exhibitor Services show floor office during move-in of the show/event. (Passes will not be mailed out)
16. Payment in Canadian funds at time of order. Accepted payment is cash, cheque and credit cards. Personal cheques must be certified.
17. **DISCLAIMER:** Exhibition Place will not be responsible for any labour strikes, accidents, fires, an Act of God or delays beyond our control, including power surges, spikes or loss of power.

